

AGENDA

Meeting: WESTBURY AREA BOARD
Place: The Laverton Hall, Bratton Rd, Westbury BA13 3EN
Date: Thursday 8 October 2015
Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk
Or Sally Hendry (Westbury Community Area Manager), Tel: 01225 718627 or email sally.hendry@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker	Westbury West	01373 822275	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins	Westbury North	01373 823605 07941 201637	david.jenkins2@wiltshire.gov.uk
Cllr Gordon King (Chairman)	Westbury East	01373 822650 07454 274266	gordon.king@wiltshire.gov.uk
Cllr Jerry Wickham (Vice-Chairman)	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

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Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p>	
<p>2. Apologies for Absence</p>	
<p>3. Minutes</p> <p>To confirm the minutes of the meeting held on Thursday 6 August 2015.</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements</p> <p>To note the following items for information:-</p> <ul style="list-style-type: none"> • Children's Centres • Child Poverty • Emergency Planning Workshop • Men's Shed Club 	
<p>6. PCC Annual Report and the new Police & Crime Plan 2015-17</p> <p>Angus Macpherson, Police & Crime Commissioner, will present his Annual Report on the outcomes of the previous Police & Crime Plan and present the new Plan for 2015 – 2017.</p>	
<p>7. Partner and Community Updates</p> <p>To receive updates from our key partners. Some reports have been received and are included in the pack.</p> <ul style="list-style-type: none"> • Wiltshire Police • Wiltshire Fire & Rescue Service • BA13+ Community Area Partnership • Local Youth Network • Healthwatch Wiltshire • Town and Parish Councils 	
<p>8. Campus Working Group</p> <p>The Chairman will report at the meeting.</p>	
<p>9. Community Area Transport Group</p>	

To receive the notes of the Westbury Community Area Transport Group meeting held on 4 September 2015 and to consider the recommendations set out in the notes.

10. **Development of Youth Activities in the Westbury Community**

To receive a Local Youth Network update and to consider the following grant applications for youth activities:

- To approve the full £1,500 to 68 Squadron for IT equipment and two-way radios.
- To approve the full £813 to Westbury TC for the Christmas Roller Disco.
- To approve the full £1,000 to Westbury Lions Club for safety equipment & uniform for Westbury Leos.

11. **Community Area Grants**

To consider a councillor-led initiative from Cllr Russell Hawker for £5,000 to provide a kitchen replacement for the Welfare of the Elderly Association at Grassacres Hall, Westbury.

12. **Westbury Community Area - The Way Forward**

The Chairman will introduce this item following which Liam Cripps, Community Engagement Manager, will make a presentation.

13. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14. **Future Meeting Dates**

To note that the next meeting of the Westbury Area Board will take place on:

Thursday 10 December 2015 at The Laverton, Bratton Road, Westbury, BA13 3EN.

Future Meeting Dates

Thursday 4 February 2016 at The Laverton, Westbury BA13 3EN

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Leigh Park Community Centre, Leigh Park Way, Westbury BA13 3FN
Date: 6 August 2015
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Kieran Elliott (Senior Democratic Services Officer), Tel: 01225 718504 or (e-mail) kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker, Cllr David Jenkins, Cllr Gordon King (Chairman) and
Cllr Jerry Wickham (Vice Chairman)

Cllr Chris Williams

Wiltshire Council Officers

Sally Hendry, Community Area Manager
Liam Cripps, Community Engagement Manager (incoming)
Kieran Elliott, Senior Democratic Services Officer
Amy Schuring, Community Youth Officer
Jean Carter, Childcare Officer
Angela Brennan, Childcare Co-ordinator

Town and Parish Councillors

Westbury Town Council - Cllr David Bradshaw, Cllr Stephen Andrews
Bratton Parish Council
Coulston Parish Council
Dilton Marsh Parish Council
Edington Parish Council
Heywood Parish Council

Partners

Wiltshire Fire and Rescue Service - Mike Franklin

BA13+ Community Area Partnership - Phil McMullen, Carole King, Bill Fanning

Healthwatch - Dr Peter Biggs

Total in attendance: 33

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>Prior to the meeting the Chairman led a presentation acknowledging the work and effort of the Community Area Manager, Sally Hendry who was leaving the Council. The Board praised the tremendous support she had provided and her contributions to the community and wished her all the best with her future endeavours.</p> <p>The new role of Community Engagement Manager for the Board was to be filled for the next meeting by Liam Cripps.</p> <p>The Chairman then opened the meeting welcomed everyone to the meeting of the Westbury Area Board.</p> <p>It was stated that Item 9 on the agenda papers - Leigh Park, updates on plans for a nursery - would be moved forward to item 5.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Julia Cramp, Wiltshire Council, and Sgt Gill Hughes, Wiltshire Police.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> Subject to the removal of Cllr Christine Mitchell among the list of attendees, the minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
9.	<p><u>Leigh Park - Updates on plans for a nursery</u></p> <p>At the request of the Board, an update was provided by Councillor Chris Williams, Portfolio Holder for Area Boards and Campuses, and Angela Brennan, Childcare Co-ordinator, Wiltshire Council, on Early Years Provision in Westbury.</p> <p>Details were provided, as attached to these minutes of the number of Early Years settings in the community area, as well as the number of childminders and their ratings and details of the free entitlement funding for 15 hours childcare to be provided to parents that was available for childminders to claim.</p> <p>It was stated vacancies for childcare places were currently available in the area, although in anticipation of greater housing and population increase, a new</p>

	<p>nursery was planned, although it was expected this would be met through expanding upon existing provision rather than an entirely new build.</p> <p>The Board discussed the update, seeking details of when funding for free childcare could be sought by parents, how childminders are registered and monitored and the types of accommodation of childcare facilities, and whether in future the shared accommodation many currently used might be deemed unacceptable.</p> <p>The Board were also updated regarding the Leigh Park site adjoining the community centre, which contained land set aside through a s.106 legal agreement for a large amount of nursery provision from the construction of the estate 15+ years before.</p> <p>It was explained that at the time the level of nursery provision required, determined following a consultation of the community area, was quite high and that as a result a large space had been set aside after negotiations with the developers, but that the s.106 had only applied to acquiring the land for such provision to be enabled, not the funding for its construction. Access to the site for vehicles did not currently exist, and efforts to work with the landowners of suitable access points had not proven successful. It was, however, hoped, that if the land were transferred from Wiltshire Council to the Town Council or a community group, and the access arrangements resolved, that group could then investigate the present level of additional provision required and how funds might be acquired to achieve this.</p> <p>It was also stated any monies raised from the sale of a lease on the site would go towards maintenance of the adjacent community centre, and that the site would potentially be available for an approved community body to hold and administer.</p>
5.	<p><u>Wiltshire - The Wider Picture</u></p> <p>The Board received update announcements as detailed in the agenda papers.</p> <p>In relation to School Place planning, it was explained a consultation was currently underway.</p> <p>On 'Leader Funding' for rural organisations and businesses details were sought on how local farmers would be made aware of the opportunities provided, and it was explained local groups were working with the National Farmers Union</p> <p>On Street Lighting it was reemphasised that lights at junctions, pedestrian crossings and where required for safety would remain on all night despite the rollout of reduced lighting at night elsewhere. Lighting where there were CCTV systems, in the town centre, and in areas where crime was a problem would remain on and at normal lighting levels.</p>

	<p>On Recycling, Councillor Jerry Wickham, Portfolio Holder for Waste, provided details of recent Cabinet decisions on how the council's various Waste contracts would be tendered, including the possibility of moving to comingled waste collection, which would involve fewer different collection bins.</p> <p>It was also confirmed that historically residents in West Wiltshire had larger waste bins than in the rest of the county, and as a result of the merging of the district and county councils and harmonisation of the services, where new bins were required or replacement ones requested, the smaller bins now standard across the county were supplied. It was also stated the ability to recycle a much wider array of plastics would be in place from August 2017.</p> <p>Jessica Thimbleby from Wiltshire Wildlife Trust was also in attendance, and provided details of events to engage with local schools, festivals and others to educate people on recycling issues, such as a workshop on 17 October at the Laverton.</p> <p>It was also stated the Trust was looking for local volunteers to take children on nature trips.</p>
6.	<p><u>Spotlight on Partners</u></p> <p>Updates were received from partners to the Area Board, as detailed in the agenda papers and as follows:</p> <p>Wiltshire Police - In response to the written update, several members were dissatisfied it stated comparative figures with other areas could not be provided, noting the formatting of updates to Area Boards seemed the same and that such comparisons had previously been provided. The Board therefore once again requested such comparisons, or a more sufficient explanation of why this was not possible.</p> <p>The Board discussed the update as well as the 'Operational Policing Pilot' and there was criticism of a reliance on managerial speak and unclear language. In particular, members had concerns about whether it was the case that more officers were to be based in Warminster, with Westbury a satellite, and that an emphasis on neighbourhood policing limited the deployment of officers on other priorities.</p> <p>It was noted that the Office of the Police and Crime Commissioner had consulted upon a draft policing plan that would set priorities for the police, which had concluded at the end of July.</p> <p>BA13 - A report would be presented at the next meeting of the Area Board, with the next meeting of the BA13 steering group on 1 September 2015.</p> <p>Fire and Rescue - The written update as detailed in the agenda was presented, and it was explained that with work on the forthcoming merger of Wiltshire and</p>

	<p>Dorset fire services, managerial structures had been altered but operations should not be affected. Details were also provided on plans for a Hub for the new Authority in Salisbury, retained fire-fighter numbers and an event at the Labour club in Westbury from 10-2pm on 30 September.</p> <p>Healthwatch - The written update was presented.</p> <p>There were no Town or Parish Council updates.</p>
7.	<p><u>Development of Youth Activities in the Westbury Community</u></p> <p>Aimee Schuring, Community Youth Officer, presented a report from the Local Youth Network (LYN) on recent activities, and future plans on advertising and promotion of local events.</p> <p>Decision</p> <p>£2000 top sliced funding made available for summer consultation on positive activities.</p>
8.	<p><u>Your Local Issues</u></p> <p>Community Area Transport Group - A full update would be provided at the next meeting, but it was stated two projects in Dilton Marsh had successfully received additional funding, having required more monies than was able to be granted through the CATG-Area Board procedure.</p> <p>Shadow Community Operations Board - an update was provided as attached to these meetings, including details of meetings with Cllr John Thomson, the new Cabinet Member for Campuses, on developing a business case for future proposals for Westbury Campus, and highlighting the need for continued work to progress the proposals.</p> <p>Hospital Site - The Chairman provided an update on a recent visit to the hospital site, noting that while it required considerable work and money to develop, it was not in as bad a state as had previously been reported. The Board discussed that it was not viable to expect the site to return to a purely medical usage, and would await further information on future plans.</p> <p>The Board also discussed the possibility of assigning an Older Peoples' Champion to assist with community engagement specifically toward the older parts of the community, and welcomed volunteers.</p>
10.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Area Manager in which councillors were asked to consider funding from the 2015/16 Area Board Grants Budget, both of which met the grants criteria.</p>

	<p>a) Westbury Music and Arts Festival</p> <p>Decision - To approve a grant of £920 towards arts supplies.</p> <p>b) Councillor Led Grant - Councillor Jerry Wickham</p> <p>Decision - To approve a grant of £5000 towards the set up of a post office in Dilton Marsh.</p> <p>Following approval of the grants, the Fund total stood at £19,376.</p>
11.	<p><u>Urgent Items</u></p> <p>There were no urgent items.</p>
12.	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Westbury Area Board will be held on 8 October 2015.</p> <p>A workshop for the Board members during September would also be arranged to create an action plan arising from a Joint Strategic Assessment report on Poverty indicators.</p>

Chairman's Announcements

Subject:	Children's centres
Officer Contact Details:	Debbie Hirons Debbie.hirons@wiltshire.gov.uk Tel: 07712068334
Weblink:	www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/chilrenscentresinwiltshire.htm

In line with Government requirements Wiltshire created 30 designated Sure Start children's centres between 2006 – 2011. The initial centres were located within areas with the highest levels of deprivation and additional centres were set up in areas with a higher population of children aged under five. Their Core Purpose is:

- To support good early child development and school readiness.
- To raise parenting aspirations and improve parenting skills.
- To improve child and family health and life chances.

Wiltshire's children's centre services are currently delivered by a four of voluntary and community sector organisations. The contracts for children's centres finish in June 2016 and the council is looking at how to ensure that the money spent has the greatest positive impact on young children's development before re-tendering the contracts. The annual expenditure on children's centres services is currently just over £4m. Along with other local authorities across the country, Wiltshire Council has significantly less funding available due to reductions in central government funding. We therefore need to find ways to continue to meet the needs of young children and their families through re-shaping service delivery whilst looking at opportunities to save money. We want to ensure that we maximise support for the most deprived areas whilst retaining wide service coverage across the county.

Changes in national and local policy on early years since the children's centre contracts started in 2010

- Nationally the Childcare Minister has emphasized the importance of delivering support in the community rather than focusing on the buildings these services are delivered from.
- Locally our focus is increasingly on supporting the most vulnerable children and families at the earliest opportunity through effective partnership working with services such as Midwifery and Health Visiting, with providers of childcare and with primary schools to ensure that children are ready to start school.
- The Government's policy on free entitlement to childcare for disadvantaged two year olds and the recent announcement on the increase in free entitlement to childcare for three and four year olds of working parents (from 15 to 30 hours) means that the council needs to look at how to create more childcare places as part of its early years strategy. There is an opportunity to consider this agenda alongside delivery of children's centre services.

Proposed Model for Consultation

- We have spoken to children's centre staff, early year's professionals and parents and their view is that front line staff and effective partnership working makes the most difference for families.
- Wiltshire council will refocus the current resources to deliver more services to the wider community with less emphasis on the buildings they are delivered from.
- Children's centre staff will continue front line delivery of services and support.
- The space released by de-registering some of the existing buildings could be used to provide more childcare places for 3 and 4 year old children of working parents.
- Children's centre services will be delivered from 15 key buildings based in four geographical clusters – North, East, South and West from July 2016.
- The proposals on where children's centre should be located in the future are based on the following factors:
 - The level of deprivation in each area
 - The number of children aged under five living in the area
 - The suitability of current buildings to deliver children's centre services
 - The potential to expand childcare provision

What do these proposals mean for the delivery of help for families with young children?

- The same children's centre staff will continue to support families in a wider range of locations through more use of other community buildings.

Chairman's Announcements

- Families with young children will continue to access support through more increased partnership working with Midwives and Health Visitors.
- Areas with the greatest levels of need and more young children will continue to have access to a designated children's centre building in or very close to their local community.
- There will be greater availability of childcare places in communities where more provision is needed.

Consultation is open from 14 September until 6 November

- Meetings and events are planned with key stakeholders including professionals and parents and carers.
- Briefings will be given to all council staff and its partners involved in the delivery of services for families including voluntary sector organisations.
- A questionnaire is available on line and in paper format at the end of the consultation document
- The consultation document is on the council website as follows :
www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/childrenscentresinwiltshire.htm



Westbury Town Council August 2015 Neighbourhood Policing

EG Westbury NPT	Crime			
	12 Months to August 2014	12 Months to August	Volume Change	% Change
Victim Based Crime	692	689	-3	- 0.4%
Domestic Burglary	32	31	-1	-3.1%
Non Domestic Burglary	62	48	-16	-25.8%
Vehicle Crime	72	68	-4	-5.6%
Criminal Damage & Arson	156	152	-4	-3.2%
Violence Against The Person	164	248	+82	+46%
ASB Incidents	597	597	-18	-2.9%

Current Priorities:

Insp Chammings has been promoted to Superintendent for the central hub which includes Trowbridge/Warminster sector.

I have been chosen to be the local Inspector for Trowbridge and Warminster, and have started on the 7th September, and am excited with the new challenges and times ahead.

We are in the run up to the new pilot starting for the sector on the 14th September, this is a new and exiting times ahead and we encourage the reporting back for when things are working well or not so well, this will allow us to develop and mould the team to work for the community with great results.

The priorities for Trowbridge and Warminster sector inclusive of Westbury are the strive for high visibility and policing the needs of the community.

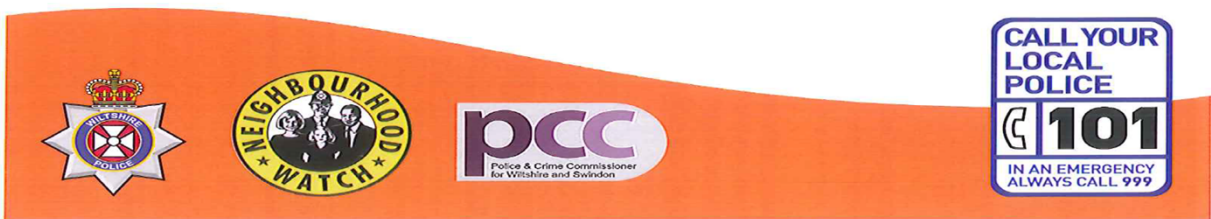
The main aim is to ensure that officers are out on foot patrol, and also on the police bikes will continue with the additional IT support of laptops and new mobile phones being distributed to those officers in the pilot area.

My priorities are simple I will provide a visible team within the community and respond to the needs of that community utilising all of the available technology to support the right person going to the right job.

Community Messaging in Westbury is in place and I would encourage all of you to get your communities to sign up to this, as it will enable my team to direct update all members of the community with issues that directly affect them, or we need help in solving.



**Sign up for FREE
messages about
policing and crime
matters in your area**
www.wiltsmessaging.co.uk



Your local Sergeants as of the 14th September will be;

Sgt Darren Ambrose, Sgt Pete Sparrow, Sgt Deb Ashley and Sgt Ed Cochrane all working from Warminster

The Beat officer is Pc Gavin Hucks, and the Pcsos are remaining the same. There are also 25 officers that will be working from Warminster covering the 24/7 policing and community work for Westbury and Warminster area.

Overview

As you can see the figures are showing the good results at this time, and the team will continue to work hard. However as you that violence against the person figures have raised substantially, however the majority of those are private place assaults which is actually a positive thing, as we continue as a force to encourage the reporting of domestic violence incidents. The public space assaults although also has increased over the year, this is much less as 19%, which again still

seems high, but this is as there are not many public place assaults for Westbury and therefore a small increase shows a substantial percent increase. The new pilot will also be able to evidence in the future if the returning of many more police officers to the local station aids the reduction in public place offences.

My priorities for Policing Warminster I will provide a visible team within the community and respond to the needs of that community.

I will do this through a new Operational Policing Pilot that I am incredibly excited to bring to the town and the briefing document for this is attached for your information.

My key objectives for this pilot are;

- Community focussed decision making
- Enhanced Local Policing
- Demand reduction
- Ensure that the policing expertise is as close to the customer as possible
- Empower the experts to design the end product
- Seek feedback on how to make it even better

I am confident that you will receive an enhanced policing service within Warminster, and I would welcome any feedback directly to me at James.brain@wiltshire.pnn.police.uk

James Brain
Sector Commander

BA13+ REPORT to AREA BOARD

The Annual General Meeting of the BA13+ Community Area Partnership was held on Wednesday 19th August at Stormore, Dilton Marsh at 7pm.

Carole King, Chair of the Partnership, reported that the group have had four partnership meetings in the past year, themed around arts, culture & leisure; children & young people; the environment, and housing. We operate a number of sub-groups. Bill Fanning is chair of health and social care and also represents us on the Town Council group on the Westbury Hospital site. We also have a Restorative Westbury group which is funded to train people in restorative practice methods. We have a community safety sub group, a very successful Safe Places scheme, and following on from that we've implemented Dementia Friendly Westbury. We have neighbourhood tasking meetings, including Neighbourhood Watch.

A new Constitution was adopted, and the posts of Chairman, Vice-Chair and Treasurer were voted on, with Carole King unanimously voted as Chair of the group for a further year.

As mentioned above, each BA13+ Partnership meeting has a theme, and the theme chosen for this particular meeting was **Transport**.

Jon Watson spoke first on behalf of **Westbury Wheelers**, our local cycling club, which has 145 members aged between 16 and 80. Jon explained that they think of themselves as road cyclists, and gave a short presentation which touched primarily on safety and access.

Jon explained there were six access points in and out of Westbury; Capps Lane, Bratton Road, Warminster Road, Trowbridge Road, Tower Hill which is part of the Wiltshire cycleway (Jerry Wickham explained that substantial changes were to take place at Tower Hill to allow pedestrians better access under the bridge), Penny Road out to Brokerswood, Hawkeridge Road out to Slag Lane. There were issues with each one, but there are a number of Quick Wins available.

Cllr. Gordon King asked which the priority would be of the six routes mentioned. Jon replied that Capps Lane was his priority. There is a pavement under the bridge which could be upgraded to a cycle path. Gordon said that issue could be taken to the CATG which takes place 4th September.

Peter Mundy from **West Wilts Ramblers** then introduced himself as Chairman of West Wilts Ramblers, a post he has held for the past 8 years. The West Wilts group was formed in 1977. It covers broadly an area from 80Lacock down to Mere. There are around 314 members, from all walks of life. They range between 50 and 80 years old. They walk every Wednesday and Sunday, usually in groups of between 10 and 45, routes varying from between 4 and 14 miles. Ramblers are good for the local communities because they give people an opportunity to get out into the countryside with no risk to themselves. Walking is good for health, but is also an important social outlet. They also have a working party which goes out every Tuesday morning working with Wiltshire Council rights of way to improve access, installing kissing gates etc.

John Adams then spoke on behalf of **Westbury and district LINK** scheme. John said we are really fortunate in Wiltshire to have this brilliant network of volunteer drivers. Over the last 12 months, volunteer drivers travelled just short of one million miles. They are the biggest voluntary network in the county. This equates to just under a million pounds worth of economic activity. The scheme covers 98% of the county. There are 35 volunteers here in Westbury, who between them covered 50,000 miles last year. Examples include taking people to medical appointments in hospitals and health centres, shopping, library runs, and increasingly taking one half of a couple to visit their partner in a care home.

John urged people to get involved in Wiltshire Council's Strategic Transport Review. Local authorities have had a really raw deal out of the government. There is a drive to make the best possible use out of volunteers and John expressed slight concern that there is not a lot more effort which can be leveraged out of existing volunteers, and new volunteers are simply not coming forward at this time.

The next Partnership meeting is to be held on **Wednesday 11th November 2015** at the Laverton in Westbury. The theme is to be Health and Wellbeing.

Phil McMullen, BA13+ Partnership Officer



Better Care for Older People in Wiltshire

Health and social care are increasingly working closer together with the aim of better meeting the needs of older people especially. This approach is happening all around the country and is called 'Better Care'. The focus is on making sure that care is provided as close to home as possible with home always the first option. This means that where possible, care will be provided in local communities rather than in acute hospital settings.

Healthwatch Wiltshire (HWW) want to make sure that older people have the chance to say how health and care services are working for them. We are asking people to share their experiences of care, discharge from hospital and care at home. Please get it touch with us to share your views and so we can tell commissioners and providers of services about the experiences of local people. More information here: <http://www.healthwatchwiltshire.co.uk/better-care-plan>

The Care Quality Commission (CQC) inspection of Great Western Hospital (GWH) NHS Foundation Trust September 2015

The CQC is the independent regulator of health and adult social care in England. At the end of September the CQC will be carrying out an inspection of Great Western Hospital (GWH) which will include its acute hospital services as well as adult community health services. These include podiatry, diabetes, dietetics, orthotics, as well as community hospitals. HWW is calling on local people to share their experiences of services. We will be publicising and supporting a CQC 'listening event' as well as providing other opportunities to share your experiences.

Your Care Your Support Wiltshire

HWW, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire' - <http://www.yourcareyoursupportwiltshire.org.uk/home/>. The website is still at an early stage which is really exciting for local people as it means that they have a chance to have a say in how it grows. We would like to know what you think about the website so far. Please tell us about local groups, services or general health and care information you would like to see added to the site. You can get involved in focus groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: contact@healthwatchwiltshire.co.uk

HWW is recruiting new board members

HWW has an exciting opportunity for new members to join our Board of Directors and welcome interest from all sections of the community. This is a great opportunity to join an organisation which is really making a difference to health and social care in Wiltshire.

Chris Graves, Chair of HWW said 'Healthwatch Wiltshire is committed to making every voice count. We need passionate individuals to join us in the challenge of making a health and social care system that meets our needs, and help to ensure we are at the heart of local health and social care provision'. For more information about the post and specific responsibilities of Board Members please download a recruitment pack from http://www.healthwatchwiltshire.co.uk/sites/default/files/board_member_recruitment_pack_2015.pdf

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Westbury Community Area Transport Group – Friday 4 September 2015
Report Author: Roger Bishton, Senior Democratic Services Officer

Present: Cllr Gordon King (Chairman), Cllr Russell Hawker, Cllr Jerry Wickham, Cllr Steve Lloyd (Bratton Parish Council), Cllr Mike Swabey (Edington Parish Council), Cllr Keith Youngs (Hawkeridge & Heywood Parish Council), Cllr Alison Irving (Dilton Marsh Parish Council), Cllr David Howells (Dilton Marsh Parish Council), Cllr Francis Morland (Westbury Town Council), Carole King (BA13 Community Area Partnership), Kirsty Rose (Traffic Engineer), Spencer Drinkwater (Principal Transport Planner), Jason Teal (Head of Corporate Support – Performance, Risk & Scrutiny) & Roger Bishton (Senior Democratic Services Officer).

	Item	Update	Actions and recommendations	Who	Priority Level
1.	Apologies	Apologies from Cllr David Jenkins and Liam Cripps (Community Engagement Officer)			
2.	Notes of last meeting	The minutes of the previous meeting held on 15 May 2015 were circulated.	Agreed, subject to amending Minute No 3 – Tower Hill to state that the Parish Council would be considering contributing funds to this scheme at their meeting in August 2015.		
	Matters arising				
	(a) Installation of bike racks in High Street	Complete.	That the Area Board notes the update and removes this issue from the list.	KR	
	(b) HGV signage Station Road	Not going ahead as wider study needed.	That the Area Board notes the update and removes this issue from the list.	KR	
	(c) Slag Lane	No information available.	That the Area Board asks KR to	KR	

	development ref roundabout		check if CAM sent letter of concern.		
(d)	Eden Vale Road	Road markings provided. Complete.	That the Area Board notes the update and removes this issue from the list.	KR	
(e)	Tower Hill, Dilton Marsh	Parish Council to consider contributing funds towards scheme. The substantive funding bid was successful.	That the Area Board notes the update.	KR	
(f)	Installation of chevron on bend at Newtown	Complete.	That the Area Board notes the update and removes this issue from the list.	KR	
(g)	Pedestrian access to White Horse Health Centre	Signs in place but RH stated that one sign facing wrong direction.	That the Area Board asks KR to investigate.	KR	
(h)	Signage on Hollow Road leading down to Lower Westbury Road, Bratton	Complete.	That the Area Board notes the update and removes this issue from the list.	KR	
(i)	Leigh Park – white markings in car park	Complete.	That the Area Board notes the update and removes this issue from the list.	KR	
(j)	Westbury Infants School – concerns ref safety and junction on to Eden Vale Road	School to action.	That the Area Board notes the update and removes this issue from the list.	KR	

	(k) Morrison's Footpath	Sally Hendry to write to Richard Broadhead supporting Town Council concerns.	Check if letter sent.	Liam Cripps	
3.	Ongoing Schemes				
a)	Horse Warning sign, The Hollow, Bratton.	Complete.	That the Area Board notes the update and removes this issue from the list	KR	
b)	'Keep Clear' markings, Station Road, Westbury	Works pack to be issued to contractor	That the Area Board notes the update.	KR	
c)	Hawkeridge Traffic Signal stop line amendment	Awaiting confirmation of preferred option from Parish Council.	To suggest to the Parish Council that the Area Board would be recommended to support Option 1 – move back stop line by 2 metres.	KR	
d)	Indigo Lane lighting installation	Civils work complete, awaiting electrical connection by SSE	That the Area Board notes the update and that there is a need to publicise the scheme.	KR	
e)	Chevron Board, Newtown, Westbury	Complete.	That the Area Board notes the update and removes this issue from the list.	KR	
f)	Chantry Court, Westbury – signing request from residents association.	GK & KR met with residents.	That the Area Board notes the update and requests KR to investigate further and report back.	KR	1
g)	Tower Hill, Dilton Marsh pedestrian improvement.	Substantive bid successful.	That the Area Board notes the update.	KR	1

h)	Clivey to Clearwood footway, Dilton Marsh	Substantive funding awarded subject to additional investigation.	That the Area Board notes the update & request that a detailed design be worked up.	KR	1
i)	Emms Lane to Stradbrook, Bratton – footpath access concerns	Concerns raised that access barriers impede access for mobility scooters/large prams/buggies.	That the Area Board notes the update.	KR	
4	New issues submitted to CATG				
a)	Pedestrian Crossing request, Bratton Road, Westbury	Request for pedestrian crossing outside The Laverton.	That the Area Board notes the request and refers it to Westbury Town Council for consideration and report back.	KR	
b)	Request for duck warning sign, Station Road, Westbury	Request for duck warning signs on approach to Station Road sailing lake.	That the Area Board notes the request and refers it to Westbury Town Council for consideration and report back.	KR	
c)	Tinhead Road, Edington	Concerns relating to vehicle speeds – request for monitoring, reduced speed limit and/or traffic calming.	That the Area Board notes the request and asks KR to investigate.	KR	1
d)	Trowbridge Road, Westbury	Concerns relating to vehicle speed – request for additional signing.	That the Area Board notes the request and refers it to Westbury Town Council to respond.	KR	

e)	Slag Lane, Westbury	Concerns re vehicle speeds – request for monitoring and traffic calming.	That the Area Board notes the request and asks KR to investigate.	KR	
f)	Lower Westbury Road, Bratton	Concerns re vehicle speeds – request for signing etc to warn drivers of stock access to fields.	That the Area Board notes the request and asks KR to investigate.	KR	2
g)	Dropped kerb request, Campion Close, Westbury	Request for 1no dropped kerb to provide wheelchair access.	That the Area Board notes the request and asks KR to investigate.	KR	2
h)	Bratton, Road B3098 resurfacing	Originally planned for June/July 2015, put back to Jan/Feb. 2016. Cllr Wickham requested assurance that the works will go ahead.	Peter Binley to be contacted to provide assurances regarding major maintenance scheme.	KR/PB	
i)	Oldfield Road, Westbury	Request for double yellow lines at cycle path exits.	That the Area Board notes the request and asks KR to investigate.	KR	1
j)	Bitham Park Road, Westbury	Request for speed warning sign near school.	That the Area Board does not support this request as legally 30mph signs are not allowed in lit areas. To request Police to increase their presence.	KR	
5.	Other agenda items				
a)	Protocol for Dealing with Freight Management Requests		Deferred to next meeting.	SD	

b)	Financial Position £6,953.20 left to spend. Maybe some small amounts of money to be received.	Cllr Philip Whitehead, Cabinet Member for Highways & Transport, has suggested that schemes should be matchfunded by the parish/town council. However, it was considered that the smaller parish councils would not be able to matchfund due to their very small budgets.		
c)	Recommendations to Area Board <ul style="list-style-type: none"> • Emms Lane to Stradbrook, Bratton – footpath access concerns 	£300 for provision of a barrier	KR to progress scheme once decision regarding pref. option from Bratton PC is received.	
d)	SID Devices A policy was currently being developed to allow town & parish councils to purchase/operate SID devices.	Full details yet to be determined.		
6.	Date of Next Meeting			
	Friday 27 November 2015, The Laverton, Westbury at 10.00am.	Agreed	RNB	

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £6,653.20.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Local Youth Network Management Group Record Template

Area	Westbury				
Date	16/09/15	Time	15:30 – 17:30	Venue	Laverton
Present	Cllr Russell Hawker, CEM Liam Cripps, Verity Bartlett – Westbury Town Council, CYO Phoebe Brazier, Claire May – Young person, Carris Maskell – Young person, Leah Tugwell – young person, CYO Amy Schuring				
Apologies	Cllr David Jenkins, Debbie Cole – Leigh Park Community Centre, Abbie Brewer – Young person				
Agenda Items					
1	Introductions & apologies				
2	Feedback on summer activities				
3	Grant 128				
4	Grant 129				
5	Grant 130				
6	Grant 131				
7	Grant 141				
8	Grant 148				
Decisions					
The decision was made to postpone making any recommendations on grant applications 128, 129 & 131 and to ask the applicant to attend the next LYN management meeting in person to provide more details.					
Recommendations to Area Board					
1	To approve the full £1500 to 68 Squadron for IT equipment and two-way radios				
2	To approve the full £813 to Westbury TC for the Christmas Roller Disco				
3	To approve the full £1000 to Westbury Lions Club for safety equipment & uniform for Westbury Leos				
Date of Next meeting					
				18/11/15 15:30 @ The Laverton	
Notes Taken By		Amy Schuring		Position	
				CYO	



Reference no
Log no
For office use

Area Board Projects and Councillor Led Initiatives Application Form 2014/2015

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Westbury		
Your Name	Cllr Russell Hawker		
Contact number	01373 822574	e-mail	russell.hawker@wiltshire.gov.uk

2. The project

Project Title/Name	Kitchen Refurbishment		
Please tell us about the project /activity you want to organise/deliver and why?	<p><i>Grassacres Hall is owned and operated by the Welfare of the Elderly Association in Westbury. Although available for public hire the hall is primarily used for the delivery of Older Peoples events including luncheon clubs, Chiropady Services operated in partnership with the local Health Centre and until recently a Saturday Club for Older Adults suffering from Dementia run in association with Alzhimers Support (West Wiltshire).</i></p> <p><i>This is an important community Hall and the Kitchen is integral to the success of the services for Older Adults that operate from it.</i></p> <p><i>A recent inspection by the Health & Safety Inspectorate focused on the kitchen facilities which are clean & healthy but they are nevertheless old and difficult to maintain in the state that the older people might expect.</i></p>		
Important: This section is limited to 900 characters only (inclusive of spaces).			
Where is this project taking place?	Grassacres Hall, Westbury		
When will the project take place?	01/11/2015		
What evidence is there that this project/activity needs to take place/be funded by the area board?	The Hall attracts few private hires and its clients are primarily from a recognised area of deprivation and costs are minimal. The hall struggles to make money or raise a surplus.		

How will the local community benefit?	The clubs are operated by community volunteers offering meals at cost price. The benefit of these clubs is that they get older people out of their homes, reduces social isolation and loneliness and contributes to their health & wellbeing. Happy, contented people are better able to maintain their independence, lead more productive lives and are less of a drain on statutory services. This is a vital service in the community and a replacement kitchen is integral to its survival.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	Yes, see above		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Westbury Community Plan and Wiltshire Councils Business Plan		
What is the desired outcome/s of this project?			
The survival of the clubs, better facilities, easier maintenance, enhanced presentation of food			
Who will be responsible for managing this project?			
The Welfare of the Elderly Association			
3. Funding			
What will be the total cost of the project?	£ 6750		
How much funding are you applying for?	£ 5000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Donations		2000
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Westbury/Wiltshire/WelfareOfThe ElderlyAssociation		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Susan Ezra		Date: 30/09/2015	
Position in organisation: Chairperson			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			